

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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No. **8988**/F Dt. **28.03.2014**  
**FIN-BUD2-BT-0006-2014**

From

**Shri U.N. Behera, I.A.S.**  
**Additional Chief Secretary to Government**

To

**The Additonal Chief Secretaries/  
Principal Secretaries/  
Commissioner-cum-Secretaries/  
All Departments of Government.**

Sub: **Submission of orders relating to re-appropriation and surrender of savings for the year 2013-14.**

**Madam/Sir,**

I am directed to say that the deadline for re-appropriation of funds and surrender of unutilized funds in respect of budgetary provision for 2013-14 were intimated earlier In Finance Department letter No. FIN-WM-BT-0001-2012-4249/F., dated 14.02.2014.

2. In order to ensure timely preparation of Finance and Appropriation Accounts, 2013-14, appropriation and surrender orders are required to be submitted to the office of the Accountant General (A&E) well in advance. **The surrender statements are required to be submitted to Finance Department for consolidation and onward transmission to the O/o the Principal Accountant General (A&E).** Due to non-receipt of the surrender statements, compilation of the same in Finance Department and reconciliation in the Office of the Principal Accountant General (A&E) get badly delayed. Principal Accountant General (A&E), Odisha has been insisting upon timely submission of the surrender statements and re-appropriation orders for the year 2013-14.

3. The Administrative Department should, therefore, ensure submission of all re-appropriation orders and surrender statements for 2013,-14, immediately. **Principal Accountant General (A&E), Odisha in letter No. AA-3-1(2013-14) dated 11.03.2014 has indicated that the last date for receipt of surrender statements and re-appropriation of orders for 2013-14 is 15<sup>th</sup> April, 2014.**

I would, therefore, request you to look into the matter personally and direct the controlling officers under your control to ensure timely submission of all re-appropriation orders issued during the current financial year. Similarly, statement of Surrender and Savings, 2013-14, if not submitted, should be submitted to Finance Department immediately for resumption of the savings and onward transmission of the same to the office of the Principal Accountant General (A & E), Odisha within the stipulated date.

This may be treated as **MOST URGENT**.

Yours faithfully,

**Sd/-**

**(U.N. Behera)**

**Additional Chief Secretary to Govt.**